

HEAD OFFICE

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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Ramaboea NL

Reference:

19 April 2012

Invitation to Submit Proposals

Accounting firms are hereby invited to submit proposals for the preparation of Annual Financial Statements for the year ended 30 June 2012 which are in compliance with GRAP:

The proposal should cover the following:

- Financial statement check list and activity plan/ work plan;
- Review of accounting policies for compliance with financial reporting framework;
- Correct errors in prior year financial statements;
- Preparation of schedules or reconciliations supporting totals and balances disclosed in the financial statements and agree them to General Ledger and Trial Balance.
- Prepare year end journals and ensure that all adjusting journals are supported by appropriate documentation.
- Preparation of audit file
- Prepare financial statements in accordance with financial reporting framework.
- Assist the Municipality in response to audit queries
- Skills transfer

A presentation session will take place on Monday, 21st May 2012 at Mogwadi Municipal offices at 10H00

All proposals and supporting documents (Company Registration Number, BBBEE certificate, Original tax clearance certificate) must be sealed in an envelope marked the project name as listed above and must be deposited in the tender box located at Mogwadi Municipal office not later than Thursday 17th May 2012, 10H00.

The Molemole Local Municipality does not bind itself to accept the lowest or any bid, or to disclose any reasons for their decision.

Enquiries related to this bid must be directed to the Acting Chief Finance Officer, Ms NL Ramaboea at 015 5010 243.

TD Nkoana
Municipal Manager

Vision: Provision of affordable and sustainable services through community participation

Mission: To provide essential and affordable quality services to communities, efficiently and effectively in a transparent and accountable manner

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